[](http://www.google.com.my/imgres?imgurl=http://mushroomresearchcenter.net63.net/logo/UPM.jpg&imgrefurl=http://mushroomresearchcenter.net63.net/partners.html&h=236&w=500&sz=33&tbnid=-j_6HaVO2vx-kM:&tbnh=62&tbnw=132&prev=/search?q=upm+logo&tbm=isch&tbo=u&zoom=1&q=upm+logo&docid=7dWSFiko9-6gBM&hl=en&sa=X&ei=v_2xT_f7Be2SiQfQgKX2CA&ved=0CHUQ9QEwBg&dur=4301)

***Office use only***

***Date of PTJ receive:***

***Date of scientific merit review:***

***Date of IACUC receive:***

**INSTITUTIONAL ANIMAL CARE AND USE COMMITTEE (IACUC)**

**Universiti Putra Malaysia**

**Check list for ApplicantS – RESEARCH**

Please check [√] and enclose the following documents as itemised below.

Proof of Scientific merit: [ ] No (Complete A & B)

[ ] Yes (Complete B only)

|  |  |  |  |
| --- | --- | --- | --- |
| **A. Requirement for Scientific Merit.**  Please send **ONE hardcopy** to the PTJ. | | | |
| **Documents** | | **Applicant** | **PTJ**  **(for office use)** |
| 1. | \*Scientific merit review (103) |  |  |
| 2. | AUP Form (101) / AUP Form (108) |  |  |
| 3. | Brief research proposal |  |  |
| 4. | One or two pertinent research papers related to the proposed animal study |  |  |
| \*Scientific merit reviewer should blindly assigned, and endorsed by the PTJ.  \*Please use Form AUP 108 if only the Animal Tissues or Specimens Use in Research (Category A)  **B. Requirement for IACUC application.**  Please email **softcopy** to **iacuc@upm.edu.my,** and send **ONE hardcopy** to the IACUC Secretariat**.** | | | |
| **Documents** | | **Applicant** | **IACUC Secretariat**  **(for office use)** |
| 1. | Scientific merit (evidence of institutional approval to conduct proposed animal study; grant offer letter etc.); **or** All documents in (A) |  |  |
| 2. | \*AUP Form (101) |  |  |
| 3. | AUP checklist and review form (107) |  |  |
| 4. | Client consent form (104)- if applicable |  |  |
| 5. | Supporting document (animal monitoring sheet, permit, references, etc.) |  |  |
| 6. | Fee Charge Form (Please provide the copy of UPM’s official receipt or proof of payment) - Not applicable for UPM undergraduate student |  |  |
| Signature:  Name:  Date: | | |  |

\*AUP Form 101 should be revised based on comments by Scientific Merit reviewer (if any) prior to submission.